

## Friendswood Independent School District Family Access Online Registration Guide 2015

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For the 2015-2016 school year, Friendswood ISD families must confirm demographic information and fill out several registration forms **online** for **ALL** K-12 students.

Online registration forms should be completed online *prior to on-site registration* for Junior High and High School students and *prior to the first day of school* for K-5 students.

Parents/Guardians with multiple students in FISD must complete the online registration process ***for each child***.



### Screen Resolution

Family Access is best viewed at a minimum screen resolution of 1024 x 768.

### Supported Web Browsers

Macintosh® 10.6 or higher:

Safari® 5 -7

Firefox (current version)

Chrome (current version)

Windows® 8.1

Internet Explorer® 9/10/11

Firefox (current version)

Chrome (current version)

Beta versions of Web Browsers are not supported.

Macintosh®, Safari® - trademark owned by Apple Computer, Inc.

Windows®, Internet Explorer® - trademark owned by Microsoft Corporation

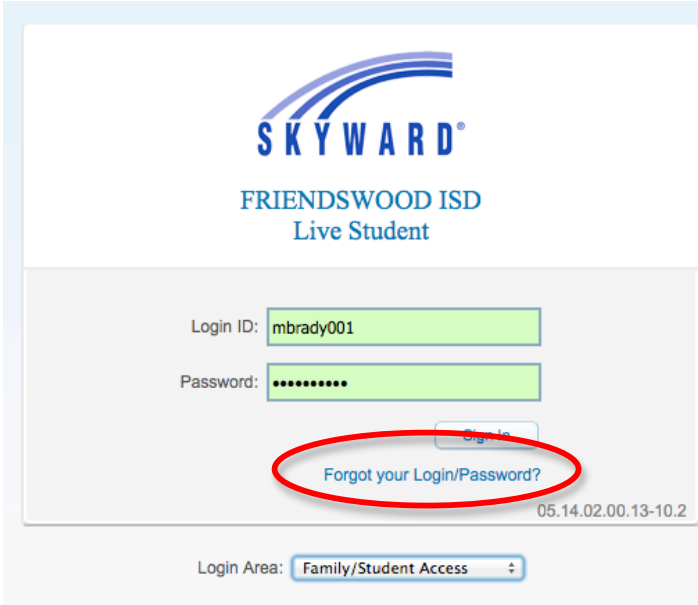
These are the screen resolutions and supported web browsers for Skyward Family Access.

## Friendswood Independent School District Family Access Online Registration Guide 2015

To get to Skyward Family Access, go to <http://goo.gl/BjkwWS> and enter the **parents'** Skyward Login ID and Password.

If this is your first time to access the site and/or you do not know your login info, click the link **“Forgot your Login/Password?”**.

If you have any difficulty logging in, please contact FISD Technology Services at 281-482-1621 M-F, 8:00-4:30 or email [familyaccess@fisdk12.net](mailto:familyaccess@fisdk12.net).



SKYWARD®  
FRIENDSWOOD ISD  
Live Student

Login ID:

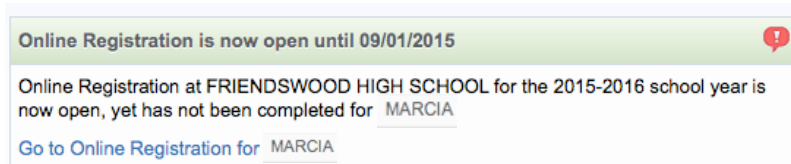
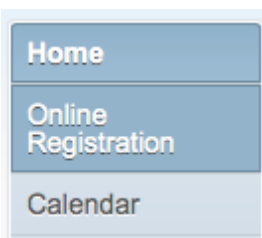
Password:

[Forgot your Login/Password?](#)

05.14.02.00.13-10.2

Login Area:

Choose Online Registration from the left hand sidebar or from the message area of the screen.



Online Registration is now open until 09/01/2015

Online Registration at FRIENDSWOOD HIGH SCHOOL for the 2015-2016 school year is now open, yet has not been completed for MARCIA

[Go to Online Registration for MARCIA](#)


## Friendswood Independent School District Family Access Online Registration Guide 2015

Read the information concerning registration for your campus.

When you are finished, click on your child's name at the bottom to begin the registration process.

FRIENDSWOOD HIGH SCHOOL

Instructions on how to complete the online process are posted on the Fisd main web page. These detailed instructions will walk you through the online registration process. You can access these instructions at <http://www.fisd12.net/>.

 MARCIA  
2015-2016

[View History](#) | [View Unread Denials](#)

# Friendswood Independent School District Family Access Online Registration Guide 2015

There will be up to 11 registration sections. The Elementary and Intermediate school registration screens will differ slightly from the JH/HS.

You will need to click on each section to view each page and complete that step. Section 1, **Verify Student Information**, has several steps. ***This is the information that pertains to your student...*** their cell number, their email etc. if you would like it to be in the system.

After you complete each step, be sure to click the box at the bottom showing that you have finished that step.

## Online Registration

MARCIA (FRIENDSWOOD JUNIOR HIGH 2013-2014)

### Step 1a. Verify Student Information: Student Inform

NOTE: \*\*If there are any changes made to the address it will not be approved or changed until a current utility bill (showing legal guardian name, service address and current date, either light, water, or gas bill) lease contract, or closing papers are presented to the registrar. If residing with relatives or other persons having a legal residence in FISD you must have paperwork notarized. Validation of new address will need to happen by September 30th or the request will be denied.

#### General Information

First:  Middle:

Last:  Suffix:

Birthday:  Gender:

Home Phone:  Ext:

Cell:  Ext:

Ext:

Home Email:

1. Verify Student Information
- a. Student Information**
- b. Family Address
- c. Family Information
- d. Emergency Contacts
- e. Health Information
2. Verify Skylert Information
3. Verify Ethnicity/Race
4. Naviance
5. Code of Conduct & Student Handbook
6. Insurance
7. Attendance Policy
8. How will you pay fees?
9. Make a Fee Payment
10. Complete Online Registration

Complete Step 1a Only

## Section #1 – Verify Student Information

Some information on these screens will not be editable, such as your child's name or birthday. These sections will be shaded in gray.

### General Information

First:  Middle:

Last:  Suffix:

Birthday:  Gender:

## Friendswood Independent School District Family Access Online Registration Guide 2015

Other information on the screens will be editable, such as your address, but must be approved by somebody at the school before it can be valid in the system.

Validation of a new address by the registrar at the campus will need to happen before your student can pick up his/her schedule.

**Step 1b. Verify Student Information: Family Address** Undo

NOTE: \*\*If there are any changes made to the address it will not be approved or changed until a current utility bill (showing legal guardian name, service address and current date, either light, water, or gas bill) lease contract, or closing papers are presented to the registrar. If residing with relatives or other persons having a legal residence in FISD you must have paperwork notarized.

**\*\* VALIDATION OF NEW ADDRESS WILL NEED TO HAPPEN BEFORE YOUR CHILD CAN PICK UP THEIR SCHEDULE.**

**Address** [Preview Address](#)

Street Number:  Street Dir:  Street Name:

SUD:  #:  P.O. Box:

Address 2:

Zip Code:  Plus 4:  City/State:

### Section #2 – Verify Skylert Information

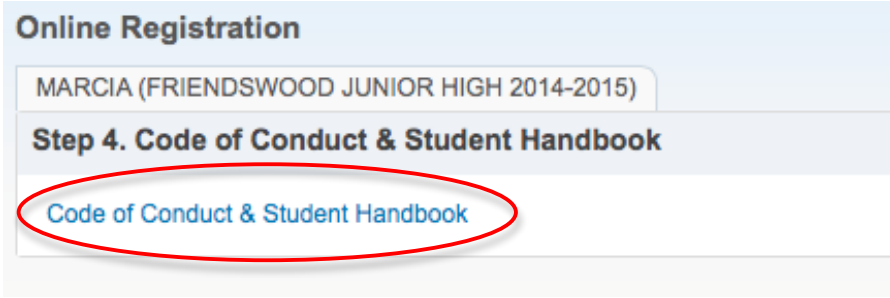
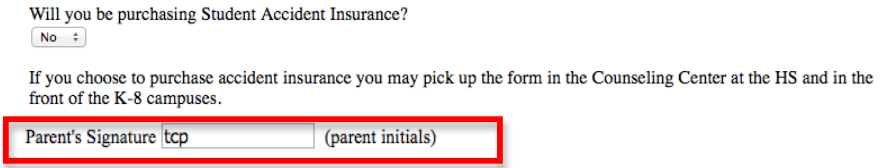

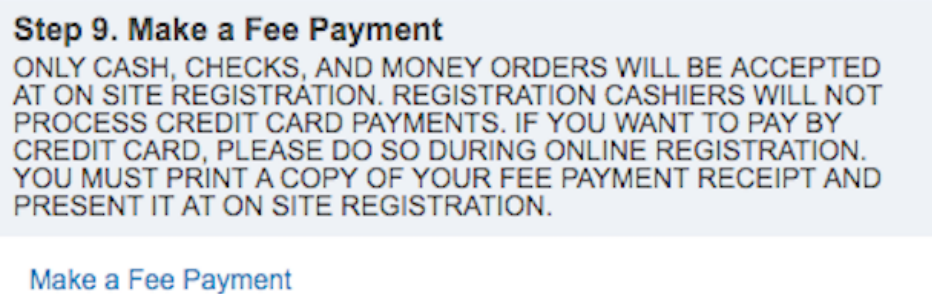
Skylert enables you to receive important notifications concerning your children. You have control over which notifications to receive and how you would like to receive them.

Please look over this information *carefully* as this is how the district will notify you and your family whenever we are in an emergency situation.

My Skyward Contact Info

Contact Info	School Hours Emergency	Attendance	General	Non-school Hours Emergency	Survey
*Primary Phone: (281) 813-3985					
Family With MARCIA:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Work Phone: (281) 772-0432					
Family With MARCIA:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone: (281) 244-7654					
Family With MARCIA:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home Email: mbrady@sbcglobal.net					
Family With MARCIA:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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<p>For several of the other sections, you simply read the information on the screen or click on the blue link to take you to a new screen where you will read and initial that you understand the info.</p>	
<p>For most of these steps, you will be asked to initial the bottom of the screen confirming that you understand the information on the page.</p>	
<p>After inputting your initials on each step, be sure to click <b>on the completion box at the bottom of the screen.</b></p>	
<p><b>High School and Jr. High parents will need to complete the steps regarding fee payments.</b></p> <p>For this step, you may pay your fees through our online payment system. If you choose to pay fees online during online registration, there is a service fee of 4% per transaction.</p>	

## Friendswood Independent School District Family Access Online Registration Guide 2015

Your final step will be to make sure that you have completed all steps. The only step you may skip is the **Make a Fee Payment** step for JH/HS students.

When all steps are completed, you must click on the print button at the top of the screen to print your registration confirmation page.

**You must take this printout with you when you go to the JH or HS to register your students and pick up schedules.**

Finally, click on the **Submit Online Registration** button at the bottom of the page to complete the online registration process.

**Online Registration**

MARCIA (FRIENDSWOOD JUNIOR HIGH 2014-2015) [Print](#)

**Step 9. Complete Online Registration**  
By completing Online Registration, you are confirming that the Steps below have been finished.  
Are you sure you want to complete Online Registration for MARCIA?

**Review Online Registration Steps**

Step 1)	<b>Verify Student Information</b>	Completed on 08/06/2014 at 4:12 PM
<i>No Requested Changes exist for Step 1.</i>		
Step 2)	<b>Verify Skylert Information</b>	Completed on 08/06/2014 at 3:34 PM
Step 3)	<b>Verify Ethnicity/Race</b>	Completed on 08/06/2014 at 3:34 PM
<i>No Requested Changes exist for Step 3.</i>		
Step 4)	<b>Code of Conduct &amp; Student Handbook</b>	Completed on 08/06/2014 at 3:53 PM
Step 5)	<b>Insurance</b>	Completed on 08/06/2014 at 4:00 PM
Step 6)	<b>Attendance Policy</b>	Completed on 08/06/2014 at 4:00 PM
Step 7)	<b>How will you pay fees?</b>	Completed on 08/06/2014 at 4:00 PM
Step 8)	<b>Make a Fee Payment</b>	Completed on 08/06/2014 at 4:10 PM

Guardian Name: MICHAEL BRADY    Guardian Address: 1216 SANDRINGHAM DR  
FRIENDSWOOD, TX 77546

[Submit Online Registration](#)

- 1. Verify Student Information  
✓ Completed 08/12/2014 3:55pm
- ✓ a. Student Information
- ✓ b. Family Address
- ✓ c. Family Information
- ✓ d. Emergency Contacts
- ✓ e. Health Information
- 2. Verify Skylert Information  
✓ Completed 08/12/2014 3:56pm
- 3. Verify Ethnicity/Race  
✓ Completed 08/12/2014 3:57pm
- 4. Naviance  
✓ Completed 08/12/2014 3:57pm
- 5. Code of Conduct & Student Handbook  
✓ Completed 08/12/2014 3:58pm
- 6. Insurance  
✓ Completed 08/12/2014 3:58pm
- 7. Attendance Policy  
✓ Completed 08/12/2014 3:58pm
- 8. How will you pay fees?  
✓ Completed 08/12/2014 3:58pm
- 9. Make a Fee Payment  
✓ Completed 08/12/2014 3:59pm
- 10. Complete Online Registration

[Previous Step](#)    [Next Step](#)

[Close and Finish Later](#)