



# FRIENDSWOOD INDEPENDENT SCHOOL DISTRICT

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## Assistant

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Dear Second Grade Parent:

The south attendance zone of Friendswood ISD, the zone containing Cline Elementary and Windsong Intermediate, was adjusted two years ago to create two separate third grade zones. At that time, the Board approved the zone change as the most unobtrusive way to relieve over crowding at Cline. A map identifying the boundaries of the two third grade zones is located on the District Website. The zone change was created to bring approximately 100 third grade students to Windsong.

You are receiving this letter because you have a current second grader projected to attend Cline for third grade next year. The District is seeking volunteers currently zoned to attend Cline for third grade next year to switch attendance zones to attend Windsong for third grade. Hopefully, this will allow our currently projected third grade numbers for each campus to balance appropriately. Transportation will not be affected by the decision to change zones as both campuses run through the entire south zone. To best capture these volunteers, the District will open a special transfer request session from February 1, 2017 until March 24, 2017.

Parents who wish to transfer during this special transfer request period will be required to submit a request form to the District. The form to request transfer is on the back of this letter and also available on the Cline, Windsong, and the District websites, or it may be picked up at the Central Office. The form will need to be mailed or hand delivered to the District at 302 Laurel Dr., Friendswood, TX 77546 by March 24, 2017.

This transfer may be helpful to families who already have older siblings attending Windsong, or it may be something you and your student wish to do to move up to the school he/she will eventually attend one year earlier.

All applicants will be notified of the status of application via U.S. mail during the week of March 27, 2017.

Respectfully,

Trish Hanks, Superintendent

*Lead to Achieve Excellence in all Endeavors*

302 Laurel Drive \* Friendswood, TX 77546 \* 281-482-1267 \* fax 281-996-2513  
[www.myfisd.com](http://www.myfisd.com)

**FRIENDSWOOD INDEPENDENT SCHOOL DISTRICT  
3<sup>RD</sup> GRADE CLINE TO WINDSONG TRANSFER REQUEST**

***\*Hand deliver or mail form to  
Friendswood ISD  
302 Laurel Dr.  
Friendswood, TX 77546  
Attention: Violet Solano***

STUDENT NAME \_\_\_\_\_  
  LAST  FIRST  MI

ADDRESS \_\_\_\_\_

PARENT NAME \_\_\_\_\_

PARENT EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_

PLEASE LIST SIBLING(S) NAMES, GRADE LEVEL, AND CAMPUS FOR 2017-18 SCHOOL YEAR:

REASON(S) FOR REQUEST OF CAMPUS ASSIGNMENT:

***LIST ANY SPECIAL SERVICES BEING PROVIDED AT CURRENT SCHOOL (SPECIAL EDUCATION, SECTION 504, GT, ETC.)***

\_\_\_\_\_

PARENT / GUARDIAN SIGNATURE

\_\_\_\_\_

DATE

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***ADMINISTRATIVE REVIEW***

***APPROVED***

***DENIED***    ***REASON FOR DENIAL***

\_\_\_\_\_

***SIGNATURE OF ADMININSTRATOR***

\_\_\_\_\_

***DATE***