

Cline Elementary Campus Information 2018-2019

Welcome to Cline Elementary!

The beginning of the year is always an exciting time for children, and we are looking forward to another successful year. In an effort to provide you with important information, we have compiled an overview of Cline's policies and procedures. We look forward to meeting you and feel certain you will enjoy being part of our Cline family.

Principal: Barry Clifford
Assistant Principal: Annetta Dinjar
Counselor: Michelle Bowman
Nurse: Dallas Meyer
School Secretary: Kay Laudig
Registrar: Jennifer Burris
Receptionist: Frances Williams

Phone Numbers

Cline Office: 281-482-1201

Transportation: 281-482-6025

School Hours

7:35 a.m. to 2:43 p.m.

The tardy bell rings at 7:40. Students arriving after 7:40 will need to report to the office to receive a tardy slip. Students arriving after 10:00 a.m. will be counted absent unless they return with an HCP (Healthcare Professional) slip from their doctor.

Please visit our website at www.myfisd.com and create an account to access your child's grades (2nd and 3rd grade), lunch account, attendance records, calendar events and emergency information.

To receive Skylert emergency messages, please follow these steps:

1. Go to Family Access through Skyward for you student.
2. Click on Skylert in the box on the left under general information.
3. When the contact box comes up, go to the area texas message numbers. If you wish to receive text messages, input (or update) your cell number there.

DATES TO REMEMBER

MEET AND GREET

Monday, August 13, 2018

Kindergarten: 8:00 a.m. - 10:00 a.m.

1st, 2nd, 3rd Grade: 4:00 p.m. - 5:00 p.m.

PARENT ORIENTATION NIGHTS

1st and 3rd Grade: 6:15 p.m. - 7:15 p.m. Wednesday, August 22, 2018

Kindergarten and 2nd Grade: 6:15p.m. - 7:15 p.m. Thursday, August 23, 2018

OPEN HOUSE NIGHTS

1st and 3rd Grade: 6:15 p.m. - 7:15 p.m. Tuesday, March 5, 2019

Kindergarten and 2nd Grade: 6:15p.m. - 7:15 p.m. Wednesday, March 6, 2019

PTO

Please refer to <https://clinepto.ptoffice.com> for information on joining PTO, ordering spirit items and how to become involved in supporting your school. Parents have many opportunities to volunteer at our school and we welcome your help and support.

SECURITY AND VISITORS

Safety is our top concern, and surveillance cameras are placed at doors and in hallways of our school. Each camera records all activity. All outside doors are locked with the exception of the front doors. All visitors must report to the front office to sign in and receive a visitor's name tag. The receptionist will ask for your driver's license and it will be scanned using a system that is connected to the database that provides an alert for any person who may jeopardize the safety of the campus. After your license is scanned a name tag will be printed for you. It will show the date and the purpose of your visit. Your badge is to be visible on your shoulder until you exit the building.

All visitors must have a name tag, and anyone without it will be stopped. It is essential to our students' safety that visitors return to the front office before leaving the building to turn in their visitor's tag.

Please allow students to walk to classrooms independently in the mornings and to go to the designated areas for dismissal in the afternoons. For your child's protection, parents and visitors are not allowed to go to their child's classroom to pick them up during or at the end of the day. All check out is through the front office.

CAFETERIA INFORMATION

Parents may access their child's meal payment balance online and add money to the child's account using a Visa or MasterCard. Simply go to <http://friendswood.revtrak.net> and click on the Meal Payments option. Enter the student's name, ID number, and payment amount. Check out to complete the payment process. (Please note that there is a small fee per transaction.)

Parents may also put money on their child's account by bringing cash or check to the cafeteria manager. Please write the child's name and ID number on the check. Insert the cash into an envelope and write the child's name and ID on the outside. Failure to clearly identify the child associated with the money will delay the payment process.

LUNCH VISITORS

In order to establish routines, accommodate the large number of unscheduled visitors, and have adequate presence of administrators, parents may visit for lunch on Wednesday, Thursday, or Friday beginning on August 29, 2018.

If you are bringing a lunch with a toy (i.e. Happy Meal) please remove the toy from the lunch (save for play at home) in order to comply with our cafeteria rules.

Cell phones should be put away while in the cafeteria to help ensure the safety/privacy of our students.

Our campus will be closed to visitors during the first two weeks of school, the last two weeks of school, and the weeks of state assessments to allow for varied schedules of lunches.

VIDEO/PICTURES ON SOCIAL MEDIA

Social media allows parents to share special moments and milestones with family and friends. However, it is important to remember that each family approaches posting to social media differently. Parents should be respectful of these choices and not post pictures or videos of children to social media. During school events, parents should keep this in mind and limit pictures and video to their own child. Likewise, the District strives to respect the privacy of students on social media. If you do not want your child's photograph on social media affiliated with the school district, notify the campus principal in writing.

ATTENDANCE

Attendance is one of the major indicators of student success. In addition, children who arrive promptly show respect to their teachers and classmates. Attendance is taken at 9:50 a.m. Send a note with your child when he returns to school, explaining the reason for the absence. Kindergarten students are subject to compulsory attendance laws. Please make every attempt to schedule appointments outside of school time. However, if your child is absent due to a medical appointment, please bring a note from the doctor upon your return to school. If the child returns the same day with the doctor's note, he will be counted "present" for the day. Please schedule vacations during holidays and have your child attend school every day unless ill.

Requests for Assignments

Daily attendance is important for your child's success. However, if your child is ill, he/she should remain at home. Make up work consists of written classwork and homework only. ***Please schedule all vacations during district scheduled break times.*** Missing school due to vacations will result in lost instruction for your child.

When a student is ill and absent two or more days, a request to pick up assignments may be made. Please call the school office to make the request and allow a full day before picking up assignments. Students have one day for each day absent to make up work.

TARDY POLICY

The school regards punctuality as essential to the successful operation of a learning program. Persistent tardiness to school causes distractions and interruptions to the learning process, which are detrimental to the student involved and to his/her classmates. Disciplinary action (lunch detention) will be incurred on the fourth (4th) unexcused tardy and every unexcused tardy thereafter until the end of the nine week period.

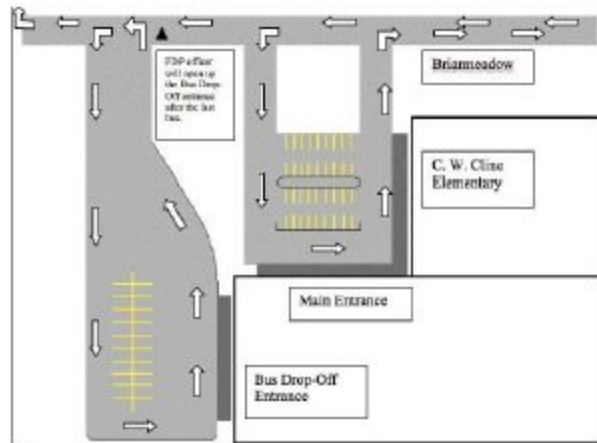
EARLY STUDENT REMOVAL

If a student must leave early, the parent/guardian must come into the office to sign the student out. An early removal from school card will be filled out to document the removal for the day. If a student is being picked up by someone other than a parent/guardian, a note written by the parent/guardian must be personally dropped off or sent with the student. The note should identify the adult picking up the student and time it will occur.

TRAFFIC AT CLINE

Safety is first and foremost in our plans for traffic flow.

Please be aware of the one-way traffic at C.W. Cline Elementary. From 7:00 a.m. to 8:00 a.m. and 2:15 p.m. to 3:15 p.m., the bus drive is reserved for buses only. Cars may drop and pick up in the front drive. There will be someone to manage the traffic flow. He/she will be there to ensure your child's safety.



ARRIVAL PROCEDURES

Students arriving by bus are dropped off at the bus loop at the side entrance to Cline. Car riders and daycare vans are dropped off in the car rider line at the main entrance to Cline. Your child should be ready to independently exit the passenger side of the vehicle as soon as you enter the parking lot and come to a complete stop along a sidewalk.

DISMISSAL PROCEDURES

Drivers must have a Cline pickup authorization card placed in the passenger front window. Adults picking up walkers must have the authorization card hand. If you do not have an authorization card, you will need to park and come into the office with your driver's license.

CHANGING TRANSPORTATION

Transportation changes are only to be used in an emergency. All changes must be made in writing and must be made before 2:20 p.m.

DAY CARE

If your child is absent, or is not using day care that day, please notify the day care facility. Day care drivers will not leave without accounting for all children.

BUS TRANSPORTATION

Students may only be picked up or dropped off at their residence, the residence of a grandparent, or a licensed child care facility. Parents should designate the point of pickup and dropoff at the beginning of the year. Bus drivers will not be allowed to change the point of pickup or dropoff.

Should a child need to be picked up or dropped off at a point different than that designated by the parent, then transportation must be provided by the parent. Students may **ONLY** ride their assigned bus. Additional bus regulations are found in the Student Code of Conduct. Further information may be obtained from the Transportation Office at 281-996-2500.

SPECIALS CLASSES

Specials classes include P.E., Music, Art, and Library. Appropriate shoes are required for P.E. classes. For safety, no flip flops are allowed while in P.E. Children may bring a change of shoes in their backpacks.

STAAR TESTING AND ASSESSMENT INFORMATION

The State of Texas Assessment of Academic Readiness (STAAR) is the state testing program. It assesses the students' mastery of the Texas Essential Knowledge and Skills (TEKS) which is the state developed curriculum. STAAR has been developed to reflect good instruction practice and accurately measure student learning. Please consider the following dates when appointments are made:

May 13, 2019	Grade 3 Math
May 14, 2019	Grade 3 Reading

SEE, SOMETHING, SAY SOMETHING

In FISD, the safety of our schools is paramount. Students and parents are our first line of defense for reporting unusual activity or safety concerns. FISD's **See Something, Say Something** is an anonymous reporting system immediately alerting administration when sent. The form asks you to specifically describe what you saw: What did you see? When did you see

it? Where did it occur? Why was it suspicious? You are always encouraged to call 911 if you believe it is an emergency. The See Something, Say Something link can be found on the homepage of the FISD website, www.myfisd.com

REPORTING BULLYING

The district does not tolerate bullying, and any student or parent of a student who believes a student has engaged in bullying is highly encouraged to immediately report the incident. Retaliation against anyone involved in the complaint process is a violation of district policy and is prohibited. Reports of an alleged bullying incident may be submitted orally or in writing, to a teacher, counselor, principal or other district employee. Reports may also be submitted electronically, either anonymously or non-anonymously through the district website – Bullying – report it at www.myfisd.com under Parents and Students.

BUCKETFILLING

Everyone carries an invisible bucket that holds our good thoughts and feelings. When our buckets are full, we feel happy and when our buckets are empty, we feel sad. We are a “bucketfilling” school. The entire staff understands the concepts of bucketfilling, uses the language, sees the importance of keeping their own bucket filled and models being Bucketfillers themselves. Children learn best when they feel “connected” and understand that their teacher, other staff and their classmates genuinely care about them. When they feel safe and valued, their buckets are filled and their mental and emotional needs are met. Children with full buckets receive a huge boost in their ability to learn and absorb information. If you want to learn more about bucketfilling, visit the website, www.bucketfillers101.com.