

August 2, 2017

Dear Parents:

Windsong Intermediate will make changes to our traffic pattern starting with the 2017-2018 school year. These changes will affect parent drop-off and pick-up procedures. Our buses will no longer be staggered and should all arrive at the same time. This will help speed-up the arrival and dismissal process for our students and their families.

Attached you will find a detailed outline of the new procedures. The included map will provide an aerial view of the traffic flow expected in the parking lot. We feel the process will run smoothly. Any issues or problems that might occur will be handled and adjustments made to ensure a safe and smooth implementation.

Thank you again for your continual cooperation and support. I look forward to another great year at Windsong!

Sincerely,

Nelda Guerra  
Principal

## Windsong Intermediate Points of Emphases

- All vehicles must follow the traffic arrows pattern and all traffic signs.
- Buses and parents will enter the parking lot from FM 528 traveling one way only.
- Parents will remain to the right after entering the parking lot.
- Parents will turn left once they reach the new turn lane.
- Do not block this turn lane as it allows buses to pass on your left.
- Parents can turn left at both traffic lanes between the lines of parking spaces.
- When clear, parents can turn right, stay to the left of the lane and proceed to the front of the school.
- At the front of the school parents can stage to the right to drop off and pick-up students.
- Leave the left lane open for buses to depart the campus.
- Continue through the front of the school out to FM 528.