



#togetherwearemighty

**FISD SECONDARY
BLENDED INSTRUCTIONAL GUIDELINES
2020-21**

The secondary FISD blended learning design will combine online students and face to face students into ONE curriculum allowing for ease of movement between the two options following the same CANVAS course and creating an equitable learning experience for all. Each two-week unit will be built with a blend of synchronous and asynchronous learning experiences. Virtual or quarantined students will join the face to face class simultaneously, via zoom, at set times during the week to create the synchronous connections between the virtual student and their teacher and classmates. The alternate days will be structured around independent asynchronous experiences to engage, extend, apply, and personalize the learning. This will allow for an ease of transition between face to face and virtual instruction for those students that must sporadically quarantine. It will also create an ease in transition to full virtual instruction, if and when that becomes necessary.

TWO WEEK ROTATING INSTRUCTIONAL BLOCK

| SUBJECT | WEEK 1 | WEEK 2 |
|-----------------------|-------------------------------------|-------------------------------------|
| MATH | SYNCHRONOUS MWF ASYNCHRONOUS TTH | SYNCHRONOUS TTH ASYNCHRONOUS MWF |
| ENGLISH | SYNCHRONOUS TTH ASYNCHRONOUS MWF | SYNCHRONOUS MWF ASYNCHRONOUS TTH |
| SOCIAL STUDIES | SYNCHRONOUS MWF ASYNCHRONOUS TTH | SYNCHRONOUS TTH ASYNCHRONOUS MWF |

| | | |
|------------------------------------|-------------------------------------|-------------------------------------|
| SCIENCE | SYNCHRONOUS TTH ASYNCHRONOUS MWF | SYNCHRONOUS MWF ASYNCHRONOUS TTH |
| WORLD LANGUAGE | SYNCHRONOUS MWF ASYNCHRONOUS TTH | SYNCHRONOUS TTH ASYNCHRONOUS MWF |
| CTE/ELECTIVES PE/HEALTH | SYNCHRONOUS TTH ASYNCHRONOUS MWF | SYNCHRONOUS MWF ASYNCHRONOUS TTH |
| FINE ARTS | SYNCHRONOUS MWF ASYNCHRONOUS TTH | SYNCHRONOUS TTH ASYNCHRONOUS MWF |

- [VLO Sample Student Schedule](#)
- Virtual students will be engaged synchronously, with teachers and classmates, 150-200 minutes daily and asynchronously, independently, 150-200 minutes daily. This combination creates 300-400 minutes of academic engagement daily.
- Outside expectations for face to face and virtual students (Homework, research, test preparations) will be in addition to these time requirements.
- For virtual students, ALL asynchronous work must be completed and submitted between 8am and 4pm on the day it was assigned for attendance purposes.

OFFICE HOURS INTERVENTION/TUTORIALS

| SUBJECT | TEACHER OFFICE HOURS | DEPT OFFICE HOURS |
|------------------------------------|-----------------------------|--------------------------|
| MATH | WEDNESDAYS 8-8:30 | MONDAYS 4-4:30 |
| ENGLISH | FRIDAYS 8-8:30 | TUESDAYS 4-4:30 |
| SOCIAL STUDIES | WEDNESDAYS 8-8:30 | MONDAYS 4-4:30 |
| SCIENCE | FRIDAYS 8-8:30 | TUESDAYS 4-4:30 |
| WORLD LANGUAGE | WEDNESDAYS 8-8:30 | MONDAYS 4-4:30 |
| CTE/ELECTIVES PE/HEALTH | FRIDAYS 8-8:30 | |
| FINE ARTS | WEDNESDAYS 8-8:30 | |

- Teachers will host “office hours” for intervention and extension for face to face and virtual students per the schedule above.
- Teachers will schedule a 10-15 minute minimum appointment with virtual students for feedback and personalization weekly. This can be done before or after school or during asynchronous instructional days when appropriate and can be done in small groups of virtual students. Teachers will create this time and invite virtual students weekly.
- Department Office Hours are offered as an additional option for intervention/tutorials and will be staffed by the department.

ASSESSMENTS/TESTING DAYS

- All departments will schedule tests on any asynchronous day assigned to that department. Therefore, the testing days for each department will rotate with the instructional block, allowing room for flexibility and spreading the burden of test preparation for students across the block.
- No tests may be scheduled on a synchronous instructional day.
- Number of assessments will be determined by the grading policy of the specific content area.
- Virtual students may be required to Zoom into classes on asynchronous days to maintain test security.

GRADING POLICY

- Grading policy will be the same for face to face and virtual learners.
- Courses will be weighted the same and GPA will be calculated in the same way for face to face and virtual learners.

ATTENDANCE

Per TEA guidance, attendance for virtual or quarantined students will be based on **daily** progress monitoring. On days that students are scheduled to "attend synchronously", attendance will be taken based on student participation through ZOOM during the period they are assigned to that content. For example, if a virtual student has math 2nd period - they will “attend” math class via ZOOM on synchronous days for math during 2nd period. On the asynchronous days in the model, attendance will be monitored by

small group check ins, work turned in through Canvas, evidence of video watched through edpuzzle, etc. These monitoring checks must be completed and submitted on the asynchronous day that they are assigned to be considered in attendance.