

## **FALL 2020 REOPENING PLAN**

With feedback from our community, staff, the District Leadership Team, the Fall 2020 Reopening Committee, the Board of Trustees, and the Texas Education Agency, the following focus area action plan has been developed to guide the return to school in the fall of 2020. The District will continue to pursue the beliefs, call to action, and goals developed in the District Strategic Plan while providing a safe environment for students and staff. This plan is based on current guidance from TEA and our local authorities. Should requirements or mandates change, it may be necessary to adjust components of one or multiple sections of this action plan.

## **INSTRUCTIONAL OPTIONS**

Students in Friendswood ISD will attend the 2020 - 2021 school year in one of two models of instruction:

### **Virtual Model of Instruction**

[PK-5 Virtual Model \(link\)](#)

[6-12 Virtual Model \(link\)](#)

- ❑ Models will consist of a blend of synchronous and asynchronous opportunities. Synchronous learning is two-way/ live virtual instruction between teachers and students when students are not on campus. Asynchronous learning is instruction that does not require having the instructor and student engaged at the same time. Specifics of each plan are contained within the links above.
- ❑ Connection times/office hours will be provided for relationship building, interventions, and personalization.

- ❑ Consistent platforms utilized teacher to teacher, with Canvas as the intermediate and secondary platform and Seesaw as the elementary platform.
- ❑ Attendance requirements will apply for all scheduled virtual instructional and connection opportunities.
- ❑ Grading policies will closely align with the policies for face to face instruction. GPA will be calculated for virtual students at the secondary level in the same manner as those who are in person at FHS.
- ❑ The parent will take on the role of a “learning coach”. The commitment of the learning coach will vary based on the age and needs of each student.
- ❑ Virtual students will have to be able to access a computer and internet at home.
- ❑ All virtual students will be permitted to participate in person in UIL activities and specific elective activities (i.e FFA). All eligibility requirements will apply. These students will be required to provide their own transportation and will have to attend the class period in person at FHS.
- ❑ Students will be required to commit to remain in the virtual model of instruction until the end of the nine weeks or the end of the next grading period if after the first nine weeks.
- ❑ Students will be required to enroll in virtual learning beginning July 21, 2020 and no later than **August 5, 2020**. Enrollment link will be shared on July 21st.

## **In-School Instruction**

Friendswood ISD will hold in-school instruction with the following safety and COVID 19 prevention measures in place. Although there are no strategies to eliminate transmission risk, FISD is committed to keep transmission as low as possible to be able to safely continue in-school instruction. If a parent chooses in-school instruction, the student will remain for a grading period (nine weeks). For health situations that arise in the middle of a grading period, a parent would need to communicate this special situation to a campus administrator.

## CAMPUS LOGISTICS

### *Arrival*

- ❑ Elementary (K-5): Students will arrive and be directed to assigned areas where social distancing can be maximized or directly to the classroom.
- ❑ Secondary (6-12): Students will arrive at designated doors and move to assigned areas where social distancing can be maximized.

### *Transitions*

- ❑ Elementary (K-5): Core teachers will move to student classrooms to keep groups of students together in the same area or homeroom. Music and Art will be taught in the homeroom classroom by the campus level art/music teacher. Physical Education will be held in a gymnasium or outdoors. Efforts will be made to keep individual classes together by dividing multi-group (classes) P.E. into homogenous groups in different areas of weather permitting.
- ❑ Secondary (6-12): Transition time will be reduced to decrease the number of students congregating. Hallways will be marked with designated traffic patterns throughout the building. The use of lockers will be eliminated to avoid congregation in hallways.
- ❑ Considerations for reducing transitions will be made at each level based on student needs and programs.

### *Dismissal*

- ❑ Schools will assign dismissal areas for different groups of students to promote social distancing.
- ❑ Dismissal procedures will include staggered dismissal schedules.

### *Lunch (Aramark Food Service Guide)*

- ❑ Elementary (K-5): Lunchtimes will be staggered to create smaller groups. Individual classes in the lunchroom will distance from other classes. Classrooms may be utilized for lunch to provide distancing.
- ❑ Secondary (6-12): Additional lunch periods may be created to spread out students. Lunch will be served in multiple locations at FHS. At both campuses, students will spread out in open areas and/or classrooms to provide distancing.
- ❑ Students will be released from lunch on a staggered schedule.

- Cafeteria will utilize disposable food service items.
- Cafeterias, serving areas, and eating areas will be cleaned between usage.
- All students will be issued cards to provide “no-touch” processing of lunch purchases at the cashier stations.
- All cafeteria staff will be provided PPE and mandated to wear during lunch service. Plexiglass partitions will be installed to separate servers from students.
- No student self-service will be provided.

### ***Playgrounds / Recess***

- Classes are encouraged to be outside for recess if weather allows.
- Classes will remain together during recess and separated from other class groups via staggered schedules or locations for play.
- Classes will wash hands following recess.

### ***Classrooms***

- Students will be seated with as much separation as feasible without disrupting the educational experience.

### ***Technology / Student materials***

- Technology: Elementary students (K-5) will be assigned a device for the school day and it will be cleaned and kept on campus at the end of the day. Secondary students (6-12) will be assigned a one to one device at the beginning of the school year that will remain in possession of the student for the 2020-2021 school year.
- Students are asked to bring and use their own materials. Any educational materials that are required to be shared for effective instruction will be cleaned between uses.

### ***UIL / Non -UIL Activities***

- JH and HS Athletics and Extracurricular Activities will be conducted in alignment with UIL guidelines.
- JH and HS Non-UIL activities will follow the same COVID-19 related guidelines as UIL activities.

- ❑ Before and after school activities for elementary clubs and groups (i.e. student council, choir, chess club, robotics) will be suspended until September 7, 2020. At that time, a decision on beginning these activities will be finalized.

### ***Specialized supports***

- ❑ The provision of IEP and 504 supports and services will be reviewed on an individual basis through ARD committee meetings and Section 504 meetings with campus staff.
- ❑ To reduce the amount of visitors on campus and meetings in small conference rooms, all IEP and 504 meetings will be virtual until further notice.
- ❑ ESL Services and supports will be provided in the general classroom as it has been provided. During evaluations or one on one supports, PPE will be provided to staff and students where social distancing can not be applied
- ❑ Dyslexia and SRP Services and supports will be provided in small pull-out groups with PPE provided to staff and students where social distancing can not be applied.
- ❑ GT Services by the GT teacher to students in the general education GT clustered classroom.

### ***Miscellaneous***

- ❑ Until further notice, there will be no field trips for educational activities.
- ❑ Until further notice, there will be no large indoor student assemblies, parent programs, or pep rallies.

## **SAFETY PROTOCOLS**

### ***Student and Staff Health Screenings:***

- All parents must complete a daily electronic self-screening to include a temperature check submitted to the district prior to coming to school or boarding school transportation. Parents must ensure they do not send a child to school on campus if the child has COVID 19 symptoms (as listed in this document) or is lab-confirmed with COVID 19. Parents should opt to receive virtual instruction until conditions for re-entry are met (as listed in this document).
- All Friendswood ISD employees will be required to complete a daily electronic self-screening prior to reporting to work. This screening will be routed to each employee's supervisor. Teachers and staff must report to his/her supervisor or school nurse if COVID 19 symptoms exist. Teachers and staff must also report if he/she has been in close contact (see definition below) with someone who is lab-confirmed with COVID 19.

### ***Policies to Promote and Encourage Sick Students and Staff to Stay Home:***

- All students and staff are required to stay home if unable to affirm that symptoms of COVID are present per screener.
- FISD will make changes to policies for perfect attendance and exemptions to encourage students that are ill to stay home.

### ***Face Coverings:***

- Students and staff will be required to wear face coverings inside of all Friendswood ISD facilities where distancing (6 ft.) is not possible to include arrival, dismissal, cafeteria when not eating, common areas, during transitions, and when social distancing is not possible in classrooms. Teachers may give permission to students to remove face coverings if appropriately distanced.
- Face coverings will also be required in outside areas where distancing is not possible.
- Age appropriateness for younger students (PK-2) while in classrooms will be considered as we learn about the feasibility for these younger students.
- All bus riders will be required to wear a face covering.
- Individual needs for face coverings for students or staff will be addressed on a case by case basis.

- ❑ Non-UIL athletic or extracurricular activities: There are activities that are impractical for wearing a mask during the activity. In these cases, students, teachers, staff, and visitors must wear a face covering when entering and exiting facilities and practice areas and when not actively engaging in those activities.
- ❑ UIL face-covering guidelines will be governed by UIL guidelines for each activity.
- ❑ Any individual coming to campus during the instructional day will be required to wear a face-covering for building access.

### ***Response to COVID-19 Cases:***

The District and each campus has a person designated for responding to COVID-19 concerns. (See contact list below):

### ***Individuals Confirmed or Suspected with COVID 19:***

- ❑ Any individuals (students or staff) who themselves either are (a) lab confirmed to have COVID 19 or (b) experience the symptoms of COVID 19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the campus nurse screens the individual to determine if any of the below conditions for re-entry have been met:
  - In the case of an individual who was diagnosed with COVID 19, the individual may return to school when all three of the following criteria are met:
    1. At least three days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications.
    2. The individual has an improvement in symptoms (i.e. cough, shortness of breath)
    3. At least 10 days have passed since first symptoms appeared.
  - In the case of an individual who has symptoms that could be COVID 19 and who is not evaluated by a medical professional or tested for COVID 19, such individual is assumed to have COVID 19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria above.

- o If the individual has symptoms that could be COVID 19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free from COVID via acute infection tests at an approved testing center.

### ***Identification and Isolation of Possible COVID-19 Cases on campus:***

- Each campus will have an isolation room in proximity to the nurse's office for students displaying symptoms.
- If a student shows signs or symptoms of those consistent with COVID-19 teacher will contact the nurse's office to have the student assessed. The students will be isolated from other students if the nurse determines symptoms that warrant such action.
- Schools will immediately clean the areas used by the individual displaying symptoms.
- Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID - 19.

### ***Response to a Lab Confirmed case of COVID-19 Cases on campus:***

- The school must notify the local health department.
- School must close off areas that are heavily used by the individual with the lab-confirmed case until the non-porous surfaces in those areas can be disinfected unless more than 3 days have already passed since that person was on campus.
- Consistent with board policy for notification requirements for other communicable diseases, and consistent with legal confidentiality requirements for the protection of the student or staff member, school will notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID 19 case is identified among students, teachers, or staff who participate in any on-campus activities or ride school transportation.



### ***Tracing and Contact:***

- ❑ Close and personal contact is defined as: being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield.
- ❑ Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID 19, two days prior to the confirmed lab test.
- ❑ In order to accurately trace a case and to notify those that have had regular and/or close contact the district will keep elementary students together in class groups as much as practical and will keep seating charts at all levels.
- ❑ Each bus will have a seating chart assigning students to a seat to assist with tracing.
- ❑ The campus will make contact directly with students or staff that have been deemed to have close, personal contact with a lab-confirmed positive case of COVID 19 and require each person to remain off campus until the 14 day incubation period has passed. Students will move to virtual instruction during this period of time.
- ❑ All parents and staff at a campus or on a bus with a lab-confirmed positive case will be notified via Skylert.

### ***COVID-19 Symptoms (Screener Questions): Symptoms are defined as those symptoms recently experienced that are not normal:***

- Cough
- Shortness of Breath or Difficulty Breathing
- Chills
- Shaking or exaggerated shivering
- Significant muscle pain
- Headache
- Sore Throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Known close contact with a person who is lab-confirmed to have COVID-19

## *Response protocols:*



### Level 1: Blue

No confirmed cases of COVID-19 among staff or students.  
COVID-19 Safety protocols and healthy environments in place.

### Level 2: Green

- Minimal confirmed cases in a classroom or across a campus.
- Persons who had close and personal contact advised to self-quarantine for 14 days.
- Affected area of the campus closed off for deep cleaning and disinfecting.
- Communications sent out via Skylert.

### Level 3: Orange

#### Classroom

- A moderate number of confirmed cases in a classroom (over 10%)
- Evidence of community spread within the classroom
- Students and staff move to virtual learning for one to maximum of five days. (Maximum time allowable per TEA)
- Deep cleaning of classroom space
- Communication to all parents

#### Campus

- Moderate number of confirmed cases on a campus / facility (over 5%)
- Evidence of community spread within campus/facility
- Students and staff move to virtual learning for one to a maximum of five days. (Maximum time allowable per TEA)
- Deep cleaning of campus/facility
- Activities cancelled
- Communication to all parents

### Level 4: Red

Substantial transmission of COVID across multiple campuses.

Community spread across FISD confirmed by the Health Department.  
All facilities closed for a maximum period of 5 days. (Maximum time allowed per TEA)  
Students and Staff move to virtual operations.  
Deep cleaning of all facilities.  
All activities canceled.  
Communications sent out.

**\*\* Decisions on closures and guidelines for closure are subject to change based on changing circumstances, health guidance, or new/changing information.**

***Student and Staff Training:***

- Provide training on appropriate hygiene practices and other mitigation practices adopted by the district to all students on the first day of school.
- All staff will be trained and instructed on methods to protect themselves and others from COVID-19 at school, proper health hygiene to include proper handwashing techniques and respiratory etiquette in accordance with the Centers for Disease Control, disease transmission prevention measures, and reporting requirements.
- All students and staff will be trained on appropriate social distancing and the proper use of face coverings.

***Visitors / Volunteers / Deliveries:***

- To limit exposure, informal campus visits will be restricted (including during lunchtime) until further notice.
- Essential meetings will be conducted by appointment or through a virtual format. IEP/ARD meetings and Section 504 meetings will be held virtually.
- In the event of a visitor to campus, they must pass the COVID screener and have his/her temperature checked to access a school campus.
- To ensure the safety of students and staff, no outside food deliveries will be accepted (i.e. food, gifts, door-dash, etc.).
- Until further notice, there will be no class parties that include visitors.
- No parent volunteers will be allowed for the first nine weeks of school on campus. The district will reassess at that time.

## HEALTHY ENVIRONMENT

### ***Hand Hygiene:***

- Hand sanitizer stations will be at the entrances of each facility. Hand sanitizer will be provided in each classroom or office space. Age-appropriate supervised handwashing and times to do so will be provided in classrooms or pod settings at elementary levels.
- Signage for proper hygiene, respiratory etiquette, and social distancing practices will be posted throughout the buildings, in the restrooms, and at the entrances.
- Directional signage to allow for one-way hallway unless in an emergency.

### ***Campus Cleaning and Disinfection Plan:***

- Campuses will be cleaned throughout the instructional day. Focus will be on surfaces that are touched in common throughout the day (door handles, etc.)
- Custodial staffing will be realigned to allow for ongoing cleaning of touch surfaces during the instructional day.
- Classrooms will be equipped with cleaning supplies for cleaning and disinfecting throughout the instructional day.
- Cleaning products will be properly stored when not in use.

### ***Personal Protective Equipment (PPE):***

- Staff may require additional accommodations to include installation of Plexi-glass, sneeze guard, etc.
- All staff members will be provided basic PPE to include gloves and a cloth face covering. Instructional staff will receive a face shield. Others whose job description warrants will also receive a face shield. Staff members may utilize any face covering of his/her choice.
- Students may utilize an appropriate face covering of his/her choice.

### ***Building Areas:***

- Outside air vents will be utilized in the campus HVAC system when weather conditions allow.

## TRANSPORTATION

### ***Routing:***

- Buses will run full routes in the district as required by ridership.
- Areas with high ridership will be placed on double runs to reduce total ridership on the bus.
- To reduce ridership and provide buses for multiple routes, daycare routes will be eliminated.
- Walk to stop distances will be increased from .1 of a mile for elementary schools and .25 of a mile for secondary schools to .15 of a mile for elementary schools and .3 of a mile for secondary schools to allow for time for disinfecting buses between each route.

### ***Bus Cleaning and Disinfectant Plan:***

- Drivers will sanitize and disinfect buses between each route.
- Transportation staff will disinfect each bus after am/pm routes with disinfecting mister.
- When weather conditions permit, windows will be opened on the bus.

### ***Personal Protective Equipment (PPE):***

- All transportation staff members will be provided basic PPE to include gloves, cloth face covering, and face shield. Staff members may utilize any face covering of his/her choice or provided face shield.

### ***Hygiene:***

- Students should remain at least 6 feet apart from each other at the bus stop.
- Each bus will have a hand sanitizer dispenser mounted by the front entry door. Students will utilize the hand sanitizer station upon entry to the bus.
- Students and staff will wear masks on the bus.

## **DISTRICT AND CAMPUS CONTACTS FOR COVID:**

### ***FISD***

- ❑ Erich Kreiter, Executive Director of Safety and Operations - [ekreiter@fisd12.net](mailto:ekreiter@fisd12.net) (281) 482-1267
- ❑ Dr. Stacy Guzzetta, Executive Director of Student Operations - [sguzzetta@fisd12.net](mailto:sguzzetta@fisd12.net) (281) 482-1267
- ❑ Leah Tunnell, Executive Director of Human Resources [ltunnell@fisd12.net](mailto:ltunnell@fisd12.net) (281) 482-1267

### ***Friendswood High School / Transition Center***

- ❑ Sandy Mertel, Nurse - [smertel@fisd12.net](mailto:smertel@fisd12.net) (281) 482-3413
- ❑ Laura Migl, Nurse- [lmigl@fisd12.net](mailto:lmigl@fisd12.net)

### ***Friendswood Junior High***

- ❑ Julie Hopkins, Nurse - [jhopkins@fisd12.net](mailto:jhopkins@fisd12.net) (281)996-6200
- ❑ Michelle Hernandez, Nurse - [mhernandez@fisd12.net](mailto:mhernandez@fisd12.net)

### ***Windsong Intermediate***

- ❑ Tamara Dixon, Nurse - [tdixon@fisd12.net](mailto:tdixon@fisd12.net) (281) 482-0111

### ***Bales Intermediate***

- ❑ Randi Pipes, Nurse - [rpipes@fisd12.net](mailto:rpipes@fisd12.net) (281) 482-8255

### ***Cline Elementary***

- ❑ Fabiola Cuza, Nurse - [fcuza@fisd12.net](mailto:fcuza@fisd12.net) (281) 482-1201

### ***Westwood Intermediate***

- ❑ Jessica Short, Nurse - [jshort@fisd12.net](mailto:jshort@fisd12.net) (281) 482-3341

## APPENDIX A

### HUMAN RESOURCES

- Staffing
  - Employees of Fisd, like employees of any organization, must continue to meet the work expectations set by their employers, subject to any applicable employment contract terms.
  - All employees will be trained specifically on the protocols outlined in this document and the practices adopted by Fisd.
  - Fisd will attempt to reduce in-person staff meetings or other opportunities for adults to congregate in close settings. When those meetings are necessary and cannot be done via electronic means, everyone must follow the mask protocols in this guidance, remain at least 6 feet apart where feasible, consider the use of dividers and consider whether increased airflow from the outdoors is possible in those settings.
  - COVID-19 Symptoms
    - In evaluating whether an individual has symptoms consistent with COVID-19, consider the following questions:  
Have they recently begun experiencing any of the following in a way that is not normal for them?
      - Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
      - Loss of taste or smell
      - Cough
      - Difficulty breathing
      - Shortness of breath
      - Headache
      - Chills
      - Sore throat
      - Shaking or exaggerated shivering
      - Significant muscle pain or ache
      - Diarrhea

Close Contact with an individual who has COVID-19. (This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19.) Close

contact is determined by an appropriate public health agency, not FISD. For clarity, close contact is defined as: (a) being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or (b) being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield; if either occurred at any time in the last 14 days at the same time the infected individual was infectious. Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

#### Screening Questionnaire Information

- When asking individual employees if they have symptoms for COVID-19, FISD will only require the individual to provide a “Yes” or “No” to the overall statement that they are symptomatic for COVID-19, as opposed to asking the individual for specific symptom confirmation. FISD is not entitled to collect information during screening on the specific health information of an individual beyond that they are symptomatic. Employees will also be asked if they have been in close contact with someone who has known symptoms of COVID-19 or has been lab-confirmed as COVID positive.
- Once it is determined that individuals who responded “Yes” to either of these questions have met the criteria for re-entry, school systems must destroy those individuals’ responses.