



FISD PK-5th Grades Virtual Learning Option Guidelines

DRAFT

An overview of FISD's PK-5th grades Virtual Learning Option includes:

- ❑ Upon enrollment to the FISD Virtual Learning Option, students will be assigned to a certified FISD Virtual Learning teacher's roster. Virtual classes for synchronous instruction (direct, real time teaching) will be no larger than 24 students.
- ❑ Onboarding/Orientation process for parents and students within the first week of school
- ❑ When designing the schedules of virtual learning students, allotted times for synchronous instruction and design of asynchronous instructional activities have been designed with consideration to developmental appropriateness.
- ❑ All PK-5th grade students will have a homeroom teacher. In addition to content teaching, this homeroom teacher will also facilitate class meetings daily to support character development and students' social and emotional learning. This will also serve as the students' daily schedule review.
- ❑ Students in 3rd-5th grades may have more than one teacher for different subjects.
- ❑ Virtual Learning Option teachers will be teaching live from their classrooms for synchronous direct instruction times, unless there is a campus shut down or other health related needs arise.
- ❑ Virtual Learning Option teachers will follow aligned FISD scope and sequences and similar instructional approaches as those conducting in-person instruction to the best of their ability. This will allow for a smooth transition for students who may need to pivot to virtual instruction as a result of exposure or illness.
- ❑ There will be a daily blend of synchronous and asynchronous instructional opportunities (see sample student schedules below).
- ❑ Synchronous lessons will be recorded and loaded to Canvas or Seesaw so students and parents can reference direct instructions lessons at a later time as needed.
- ❑ Synchronous lessons will be recorded in Zoom and loaded to the Virtual Learning teacher's Seesaw/Canvas page. This will allow parents and students to reference the direct instruction video as a learning reference or if instruction was missed that day.
- ❑ If families find themselves in need of an additional device, there will be a process for making these requests and picking them up safely.
- ❑ Parents of PK-5 students may be asked to bring your child up to school to complete one on one beginning of year year literacy and phonics assessments. These

assessments are best administered in person and are used to personalize instruction throughout the school year for each child. (Health protocols will be followed as outlined in the Reopening Guidance and health needs of children will be considered.)

- ❑ Students will complete asynchronous activities for their “specials” classes of art, music, and physical education.

Sample Schedules of students enrolled in FISD’s Virtual Learning Option:

Below are sample student schedules over the course of a week for your PK-2nd grade student and 3rd-5th grade student. Please keep in mind these sample schedules are a draft to help give you an overview as you make this important decision for your child and family.

Sample PK-2nd grade Virtual Learning Schedule
 (Sample Student is in Group 1; “Async” denotes Asynchronous Instructional time)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	Morning Meeting				
8:30 - 9:00	Parent/Learning Coach Support Office Hours				
9:00 - 9:20	Group 1 ELA Mini-Lesson		Group 1 ELA Mini-Lesson		Group 1 ELA Mini-Lesson
9:20 - 9:45	Independent Practice (Async)	Group 1 ELA (Writing Focus) Mini-Lesson	Independent Practice (Async)	Group 1 ELA (Writing Focus) Mini-Lesson	Independent Practice (Async)
		Independent Practice (Async)		Independent Practice (Async)	
9:50 - 10:10	Group 1 Word Work Mini-Lesson		Group 1 Word Work Mini-Lesson		Group 1 Word Work Mini-Lesson
10:10 - 10:20	Independent Practice (Async)		Independent Practice (Async)		Independent Practice (Async)
10:20 - 10:40		Group 1 Science/Social Studies Mini-Lesson		Group 1 Science/Social Studies Mini-Lesson	
10:45 - 11:05	Group 1 Math Mini-Lesson	Independent Practice (Async)	Group 1 Math Mini-Lesson	Independent Practice (Async)	Group 1 Math Mini-Lesson
11:05 - 11:35	Independent Practice (Async)		Independent Practice (Async)		Independent Practice (Async)
12:30 - 12:50					ELA Individualized Intervention/Extention Time
12:50 - 1:10					
1:10 - 1:30					
1:30 - 1:50					
1:50 - 2:10	Specials				
2:10 - 2:30	Group 1 Math Small Group A	Group 1 ELA Small Group A	Group 1 Math Small Group A	Group 1 ELA Small Group A	Math Individualized Intervention/Extention Time
2:30 - 2:50					
2:50 - 3:10					
3:10 - 3:30					
3:30 - 4:00	Parent/Learning Coach Support Office Hours				

Sample 3rd-5th grade Student Schedule
 (Sample Student is in Group 1)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:20	Class Connect/ Class Meeting				
8:20- 9:00	Parent/Learning Coach Support Office Hours				
9:00 - 9:45	ELA- MiniLesson and Supported Asynchronous Work Time				
9:45 - 9:50	Change Classes/Short Break				
9:50 - 10:35	Science/Social Studies- MiniLesson and Supported Asynchronous Work Time				
10:35 - 10:40	Change Classes/Short Break				
10:40 - 11:15	Math- MiniLesson and Supported Asynchronous Work Time				
11:15 - 12:00	Specials Time				
12:00 - 12:30	Lunch				
12:30 - 12:50	Small Group ELA Group 1		Small Group ELA Group 1		ELA Open Office Hours for Assignment Support
12:50 - 1:10					
1:10 - 1:30					
1:35 - 1:40					
1:40 - 2:00	Small Group Sci/SS Group 1		Small Group Sci/SS Group 1		Science/SS Open Office Hours for Assignment Support
2:00 - 2:20					
2:20 - 2:40					
2:40 - 2:45					
2:45 - 3:05	Small Group Math Group 1		Small Group Math Group 1		Math Open Office Hours for Assignment Support
3:05 - 3:25					
3:25 - 3:45					
3:45 - 4:00	Parent/Learning Coach Support Office Hours				

Grading Policy:

Grading policies for students enrolled in FISD Virtual Learning Option are aligned with in-person instructional grading guidelines. These may be referenced at this [link](#). Virtual Learning teachers will update grades by once a week. Parents may log into Skyward to gain an accurate reflection of their student’s grade each Monday by 8:00 a.m.

Attendance Policy:

In accordance with TEA guidelines, a virtual student will be marked present daily if student meets the following participation requirements:

- Daily progress on assignments in Seesaw or Canvas are completed (asynchronous instruction)
- Frequent progress and participation via teacher-student interactions (direct teach times/synchronous instruction)

-Completion/Submission of assignments from student to teacher

A student will be marked absent if:

-Student does not have documented engagement in activities and assignments in Seesaw or Canvas daily (asynchronous instruction).

- Student does not have frequent contact with the teacher (synchronous instruction) and/or documentation of completion/submission of daily assignments.

**Virtual Learning teachers will record attendance daily.*